

Tuition and Registration

General Information (Aug 13-17, 2018):

Full tuition must be received in order to reserve a place in the 2018 workshop, and workshop spaces are limited. The workshop must have a minimum number of 10 persons, otherwise workshop will not be held and full tuition will be refunded (which has not yet occurred in the last 14 years). Contact Dr. Koenig at Harold.Koenig@duke.edu for more information.

Individual Mentorship: Workshop enrollment that includes individual mentorship is limited to 25 persons (although enrollment has averaged about 50-70 during past few years). Individual mentorship is on a first-come, first-serve basis, so those who sign-up early will have first choice. The first 25 persons who sign up are assured one 30-minute mentorship session with Dr. Koenig or other course faculty. If workshop participants do not wish individual mentorship, then \$100 will be taken off the tuition (however, **most participants want the individual mentorship**).

Tuition: \$1200. Active members of the Association of Professional Chaplains are given a discount of \$200 (i.e., \$1000 tuition). Tuition includes: all lectures, individual mentor meetings (if approved), and course syllabus; *limited* mentorship at home institution after course (Koenig and possibly others); and modest snacks and coffee during breaks. Tuition **does not include:** transportation; lodging; meals; or books.

Continuing Education Credit: The 5-day workshop may be eligible for CME, CNE, other CEU, and chaplain CCE, but course participants will need to obtain such credit on their own. While we offer no “official” CE credit for this course, we do provide participants with a certificate indicating that 32.0 hours of continuing educational activity has been completed. The workshop has been credited in the past for 32.0 Category I CME, and workshop participants may be able to get their home institutions or CME organizations to approve the workshop for such credit based on their certificate of completion and the course syllabus.

Scholarships: For graduate students or faculty members with significant financial need and academic promise, partial tuition scholarships are available on a competitive basis.

Duke Libraries. Available on Duke campus (open to public):

--Duke University Medical Center library (Hours: T-Th 8:00A-11:00P, F 8:00A-6:00P, Sa 10:00A-6:00P; telephone: 919-660-1100)

--Duke University library (Hours: T-Th 8:00A- 2:00A, F 8:00A-12MN, Sa 9:00A-12MN; telephone: 919-660-5870)

--Duke Divinity School library (Hours: M-F 8:00A-5:00P; telephone 919-660-3450)

Registration Form

This entire form must be completed and submitted with tuition for registration.

Date: _____

Workshop Date and Tuition (please check one):

Aug 13-17, 2018

- With mentorship _____ (\$1200)
- Without mentorship _____ (\$1100)
- Discount (APC) with mentorship _____ (\$1000)
- Discount (APC) without mentorship _____ (\$900)
- Partial tuition scholarship with mentorship _____ (\$600)
- Partial tuition scholarship without mentorship _____ (\$500)

Name: _____

Position/Title: _____

Organization or University: _____

Department (if applicable): _____

Mailing Address: _____

Phone: _____

Cell: (emergency during travel) _____

FAX: _____

E-mail address: _____

Signup for Track Session (check one):

- Track #1: Students (undergraduate and graduate) _____
- Track #2: Chaplains, pastoral care, and clergy _____
- Track #3: Physicians _____
- Track #4: Nurses _____
- Track #5: Social workers and allied health professionals _____
- Track #6: Qualitative researchers _____

PLEASE e-mail a brief description of your background, training, current position, and research interests (approximately 100 words in single paragraph) and a black & white headshot photo to Dr. Koenig (Harold.Koenig@duke.edu) for inclusion in our workshop syllabus and posting on our Center website. Do so after completing above registration form and sending in your tuition (**next page**).

Check to be made out to **Duke University Medical Center**. For those outside the United States please send an international postal money order in US dollars for the tuition.

Send entire registration form and check / money order to:

**Duke University Medical Center
c/o Harold Koenig
415 Clarion Dr.
Durham, NC 27705**

[if sending by FEDEX or UPS, DO NOT REQUIRE a signature at this address]

Note:

20% of the tuition above is a non-refundable deposit, leaving 80% of tuition to be refunded in case of cancellation. **No refunds will be given for cancellations within 1 month (30 days) of workshop.** This is a firm policy without exceptions.