

## Tuition and Registration

### **General Information (Aug 11-15, 2025):**

*Full tuition must be received to reserve a place in the 2025 workshop, and workshop spaces are limited.* Contact Dr. Koenig at [Harold.Koenig@duke.edu](mailto:Harold.Koenig@duke.edu) for more information.

**Individual Mentorship:** Workshop enrollment that includes individual mentorship is limited to 31 persons (workshop enrollment has averaged about 40-60 during past few years). Individual mentorship is on a first-come, first-serve basis, so those who sign-up early will have first choice. The first 16 people who sign up are assured one 30-minute mentorship session with Dr. Koenig; the next 15 people are assured one 30-minute session with another course faculty. There is no individual mentorship after the first 31 people have signed up. If workshop participants do not wish individual mentorship, then \$100 will be taken off the tuition (however, **most participants want individual mentorship**).

**Tuition:** \$1300. Active members of the Association of Professional Chaplains are given a discount of \$200 (i.e., \$1100 tuition). Tuition includes: all lectures, individual mentor meetings (if approved), and a 500-600 page course syllabus; *limited* mentorship at home institution after course (Koenig and possibly others); and modest snacks and coffee during breaks. Tuition **does not include** transportation; lodging; meals; or books.

**Continuing Education Credit:** The 5-day workshop may be eligible for CME, CNE, other CEU, and chaplain CCE, but course participants will need to obtain such credit on their own. *We offer no “official” CE credit for this course.* However, we do provide participants with a certificate of completion indicating that 32.0 hours of educational activity have been completed. The workshop has been credited in the past for 32.0 Category I CME by the Duke University School of Medicine, and workshop participants may be able to get their home institutions or CE organizations to approve the workshop for such credit based on their certificate of completion and the course syllabus.

**Scholarships:** For graduate students or faculty members with significant financial need and academic promise, partial tuition scholarships are available on a competitive basis.

**Duke Libraries.** Available on Duke campus (open to public):

--Duke University Medical Center library (Hours: T-Th 8:00A-11:00P, F 8:00A-6:00P, Sa 10:00A-6:00P; telephone: 919-660-1100)

--Duke University library (Hours: T-Th 8:00A- 2:00A, F 8:00A-12MN, Sa 9:00A-12MN; telephone: 919-660-5870)

--Duke Divinity School library (Hours: M-F 8:00A-5:00P; telephone 919-660-3450)

**Registration Form**

**This entire form must be completed and submitted with tuition for registration.**

Date: \_\_\_\_\_

Workshop Date and Tuition (please check one):

Aug 11-15, 2025, Research Workshop, and Aug 16, 2025, Clinical Applications Workshop

- With mentorship \_\_\_\_\_ (\$1300)
- Without mentorship \_\_\_\_\_ (\$1200)
- Discount (APC) with mentorship \_\_\_\_\_ (\$1100)
- Discount (APC) without mentorship \_\_\_\_\_ (\$1000)
- Partial tuition reduction scholarship with mentorship \_\_\_\_\_ (\$700)
- Partial tuition reduction scholarship without mentorship \_\_\_\_\_ (\$600)
- Tuition for Integrating Spirituality into Care workshop (8/16) \_\_\_\_\_ (\$300)

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Organization or University: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Cell: (emergency) \_\_\_\_\_

FAX: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Signup for Research Workshop Track Session** (check one):

- Track #1: Students (undergraduate and graduate) \_\_\_\_\_
- Track #2: Chaplains, pastoral care, and clergy \_\_\_\_\_
- Track #3: Physicians \_\_\_\_\_
- Track #4: Nurses \_\_\_\_\_
- Track #5: Social workers and allied health professionals \_\_\_\_\_
- Track #6: Qualitative researchers \_\_\_\_\_

**PLEASE e-mail** a brief description of your background, training, current position, and research interests (approximately 100-125 words in single paragraph) and a black & white headshot photo to Dr. Koenig ([Harold.Koenig@duke.edu](mailto:Harold.Koenig@duke.edu)) for inclusion in our workshop syllabus and posting on our Center website. Do so after completing above registration form and sending in your tuition (**next page**).

Check to be made out to **Department of Psychiatry, Duke University Medical Center.** For those outside the United States please send an international postal money order in US dollars for the tuition to the address below. **We do not accept credit card payment.** Wiring funds is possible (contact Dr. Koenig for information on how to do so). However, please avoid wiring funds whenever possible (wired funds are almost always lost in the huge Duke University accounting system). Even if you are from a country outside of USA, simply send a check or money order from a major bank in your country to the address below.

Send entire registration form and check / money order (and indicate on the check that this is for the 2024 Spirituality and Health Research Workshop) to:

Department of Psychiatry, Duke University Medical Center  
c/o Csth  
415 Clarion Drive  
Durham, NC 27705-1818

**[if sending by FEDEX or UPS, DO NOT REQUIRE SIGNATURE]**

**Note:**

20% of the tuition above is a non-refundable deposit, leaving 80% of tuition to be refunded in case of cancellation. **No refunds will be given for cancellations within 1 month (30 days) of workshop.** This is a firm policy without exceptions.